

**CITY OF COON RAPIDS, IOWA
MUNICIPAL UTILITY BOARD OF TRUSTEES**

FEBRUARY 26, 2019

The Board of Trustees of Coon Rapids Municipal Utilities met at 7:00 A.M., February 26, 2019 as per posted notice and rules of the Board at the Conference Room – “NOC” Network Operations Center, Coon Rapids, Iowa. Trustees present were Mary Schwaller, Harry Siegler, Doris Bass and Lee Boeke. Absent: Terry Games.

Motion by Siegler, Second by Bass with all voting “Aye” to approve the agenda.

Motion by Bass, Second by Schwaller with all voting “Aye” to approve the consent items: 1/31/19 Board Minutes, Abstract of Claims #2019-2 in the amount of \$219,739.⁴⁵, Financials, Quarterly Reports.

The Board entertained oral requests and communications from the audience.

General Manager’s Report: NIMECA Update, SPP, Basin, Etc. - Electric Utility Property Insurance - Natural Gas: PEFA Update & NNG Operations - Well No. 6 - State & Federal Legislative Update - Non-Pay Notices/Statistics - Windstream.

Motion by Siegler, Second by Bass to approve Resolution #2019-2 “Resolution Establishing Water Rates.” Schwaller “Aye,” Siegler “Aye,” Bass “Aye,” Boeke “Aye,” Games – Absent.

Motion by Bass, Second Siegler by to approve Resolution #2019-3 “Resolution Establishing Communication Rates.” Schwaller “Aye,” Siegler “Aye,” Bass “Aye,” Boeke “Aye,” Games - Absent.

The General Manager updated the Board on the schedule/progress of the 69-kV tie from POET to ITC and how the completion date has been pushed back from 2019 to the summer of 2020. The General Manager then explained that CRMU’s substation replacement project schedule will need to adjust accordingly.

The General Manager gave an update on electric vehicles (EVs) in Iowa including: Iowa Utilities Board (IUB) Order Requesting Stakeholder Comment on Potential Rule Changes affecting EV charging, IEDA/IDOT report due to the General Assembly by June 30, 2019 about electric vehicle infrastructure support, MDOT EV Proposal, RIVIAN Electric Truck Startup, 2nd Phase of EV Charging Station Plan of Electrify America, CRMU website updates for EVs and CRMU’s work plan for EVs.

The General Manager updated the Board on the Digital Millennium Copyright Act (DMCA) law that deals with copyright infringement on the internet. One of the requirements of the DMCA is that internet service providers like CRMU notify subscribers when an allegation of copyright infringement has been made against them. The Board then reviewed the “Customer Care DMCA Procedures” developed by staff for forwarding violation notices, documenting customer responses, tracking the number of violations and any suspension or termination of services. Motion by Schwaller, Second by Boeke with all voting “Aye” to approve CRMU’s “Customer Care DMCA Procedures.”

The General Manager reviewed proposed updates to CRMU’s “Acceptable Use Policy” which stipulates constraints and practices that internet users agree to by default when taking CRMU’s internet service. Motion by Bass, Second by Boeke with all voting “Aye” to approve CRMU’s updated “Acceptable Use Policy.”

The General Manager reviewed upcoming network contract renewal timelines as well as a couple new networks that will be launching in the near future. The General Manager then presented information about a weather channel replacement option for Channel 4 from Praedictix. The Board discussed the upfront and monthly recurring costs for adding this equipment. In efforts to control CATV costs and rates, the Board questioned whether CRMU’s customer base desired a local weather channel and found value in including this kind of network in CRMU’s lineup. The Board instructed the General Manager to poll or reach out to CRMU’s customer base and ask them the question whether they would like to see CRMU replace or drop this weather channel.

Motion by Bass, Second by Schwaller with all voting “Aye” to approve CRMU’s Natural Gas Operator Qualification Plan.

This notice is given at the direction of the Chairman pursuant to Chapter 28A, Code of Iowa and local rules of said governmental body.

SEAL

Chairman, Board of Trustees

Secretary, Board of Trustees